



**Ohio College Personnel Association  
Executive Council Meeting  
Friday, January 31, 2009  
Doubletree Hotel, Worthington, Ohio**

**Agenda**

- I. Call to order 8:47am
- II. Officer Reports
- III. Welcome from president – Mike
  - Introduced Board members
  - Also mentioned upcoming positions available
  - Discussed what was our goals including but not limited to (increasing membership by 20%, working to increase diversity of membership, reviewing membership form and update the form)
  - Want to target senior student affairs officers-Tracy will work on having a summer meeting with them
  - Want to work on increasing even our representation throughout the states
  - Seeking new partnerships
  - Diversity workshop may move to summer
  - Working to improve communication with membership-i.e newsletter
  - Will work on doing another member satisfaction survey
  - Encouraged everyone to volunteer, and tell us what you want
- IV. Report from the past president (things we have accomplished since the last meeting) – Tracy
  - We conducted elections over several positions including but not limited to at large positions and treasurer
  - Held combined social with MI, and PA
  - Hosted Careers and Mid level workshops
- V. Report from the secretary on membership – Timeka
  - Summarized membership numbers from recent months (December –January)
  - Answered questions regarding membership rates, geographic representation
- VI. Report from the treasurer on finances – Colette
  - Provided overall budget plan
  - Question asked about credit card lease-are we keeping it?, No
  - Expected income \$37,660-reviewed line by line of respective income
  - Savings balance currently is \$18,535.05 Checking 45,000 money market is \$2,000
  - There are several other fiscal streams to process within upcoming months to process outstanding funds.
  - Working on best (healthy) ways to invest money
  - Question regarding subsidizing midlevel conference-Colette stated we covered half the costs
  - Mike stated we solicited a lot of national speakers so that's where a lot of the money went but the committee worked and saved funds considerably
- VII. Report from the president elect (things we plan to do) – Kim
  - What she will be working on:
  - The strategic plan-tapping past presidents, past board members-how do we increase senior and mid level representation
  - Working on the Diversity statement –reviewing it, developing a plan and examining how it addresses the recruitment of our diverse members
  - She has also been talking with members about professional journal, looking at residence life professional development for students, other discussions include institutional memberships, look at offering online conferences.

X. Floor opened to discussion:

- Topic of engagement of professionals in the state-suggestion offered to look at members who are apart of other organizations (i.e ASJA, OHAA, ASHE etc..) to foster collaboration
- Another suggestion offered and followed up on making sure we understand what other organizations do in order to decide how we would best fit\
- Suggestion offered to have liaison of state to national organizations
- Example given of how some OAACA –college admissions organization has representation on board from other organizations
- Mike stated we are working to do more with MI on more socials, stated Mike and Kim will be representing OCPA at ACPA national assembly
- He also encouraged everyone to email with questions

VIII. Farewell, reminder of upcoming events from president – Mike  
Closed at 9:20am

VIII. Announcements-none

